

## NCC Invoicing technical guide

This document contains general information that NCC requires to be able to receive electronic invoices, and details regarding the connection process for electronic invoicing in NCC.

The document contains good to know information and technical descriptions of the formats and fields per format with tags.

### VAN Operator all NCC Companies

- CGI
- CGI Finland (003703575029)

### Peppol ID

PEPPOL-ID Sweden: 0007:organization number

PEPPOL-ID Norway: 0192:organization number

### GLN-number Sweden

GLN number: **7350047100007** (the same number is applicable for all NCC's companies in Sweden)

### Required information on e-invoices

NCC requires correct marking of invoices and validates that the given reference number (project number) is valid in receiving NCC company. The project number can **only** be digits, no letters.

#### Format of reference number

All supplier invoices must have a correct NCC reference.

There is a possibility to include or provide a more detailed accounting string to improve cost allocation for the supplier invoice once received at NCC.

Following rule applies:

\* xxxxxxx-yyyzy-zzzz

\* xxxxxxx-yyyzy

\* xxxxxxx

\* xxxxxxx--zzzz

xxxxxxx = project number or accounting unit

yyyzy = cost account

zzzz = sub account

**All invoices must contain a valid reference number. Valid reference number + potential more detailed reference (accounting string) is given by the person at NCC that order goods and services.**

All e-invoice xml files must include an e-mail address to the supplier, to be used for information on rejected invoices not fulfilling NCC's requirements.

You find more specific information how to fill in the NCC specific requirements in the different invoice formats in this document.

## Format per country

NCC supports the following electronical formats:

### Sweden\*

Format	Version
Peppol Bis 3 (preferred)	Peppol BIS Billing 3
Svefaktura	Svefaktura v1.0
Beast xml	1.2.3 and 1.2.4

### Norway

Format	Version
EHF3 (Peppol Bis 3)	Peppol BIS Billing 3

### Finland

Format	Version
Teapps	TEAPPS v2.7.2 samt v3.0
Finvoice	Finvoice v2.7 and v3.0

### Denmark:

Format	Version
OIOUBL	OIOUBL v2.0

### \*additional information Sweden:

#### Peppol

Invoices to NCC companies in Sweden can preferable be sent through the open network PEPPOL. This is our preferred format för e-invoices IN.

#### Svefaktura

If you not are able to send NCC e-invoice in Peppol Bis 3 format, you may connect to Svefaktura. Please fill in the form “**NCC E-faktura - Uppsättningsblankett**” and you will be contacted by us for further instructions. You will find the form under “Så skickar du fakturan” in the right column.

**See Below for information and details about how we are expecting information to be sent in the invoice-XML, for each format, what fields/TAGs are mandatory with examples (examples in green)**

## Technical details per format

Examples marked in green

### Svefaktura Format:

**Project number/accounting unit:**

```
<RequisitionistDocumentReference>  
  <ns3:ID>8070005</ns3:ID>  
</RequisitionistDocumentReference>
```

**Receiving NCC company/organization:**

```
<cac:BuyerParty>  
  <cac:BuyerParty>  
    <cac:PartyTaxScheme>  
      <cac:CompanyID>5563932838</cac:CompanyID>  
      <cac:TaxScheme><cac:ID>SWT</cac:ID>  
    </cac:TaxScheme>
```

**Supplier's bank information:**

Invoice/PaymentMeans/PayeeFinancialAccount/ID (account-number, can be several of the block PaymentMeans)

**Supplier email-address:**

```
<cac:SellerParty>  
  <cac:Party>  
    <cac:Contact>  
      <cbc:ElectronicMail>nbs@ncc.se</cbc:ElectronicMail>
```

### PEPPOL/EHF3 format:

**Project number/accounting unit:**

Fields below are mapped for e-invoice Peppol Format - If one of these 3 fields are mapped it will be read as project number/accounting unit.

**Accountingcost**

```
<cbc:AccountingCost>4090036</cbc:AccountingCost >
```

**Buyer reference**

```
<cbc:BuyerReference>4090036</cbc:BuyerReference>
```

**Orderreference**

```
<cac:OrderReference>  
  <cbc:ID>4090036</cbc:ID>  
</cac:OrderReference>
```

**Receiving NCC company/organization:**

```
<cac:AccountingCustomerParty>  
  <cac:Party>  
    <cac:PartyLegalEntity>  
      <cbc:RegistrationName>HAANDVERKERNE  
      AS</cbc:RegistrationName>  
      <cbc:CompanyID>979440499</cbc:CompanyID>  
    </cac:PartyLegalEntity>
```

**Supplier's bank information:**

```
<cac:PaymentMeans>  
  <cbc:PaymentMeansCode>30</cbc:PaymentMeansCode>
```

```

    <cbc:PaymentID>39216585</cbc:PaymentID>
    <cac:PayeeFinancialAccount>
      <cbc:ID>12345678</cbc:ID>
      <cac:FinancialInstitutionBranch>
        <cbc:ID>SE:BANKGIRO</cbc:ID>
      </cac:FinancialInstitutionBranch>
    </cac:PayeeFinancialAccount>
  </cac:PaymentMeans>
Supplier email-address:
  <cac:AccountingSupplierParty>
    <cac:Party>
      <cac:Contact>
        <cbc:ID>N/A</cbc:ID>
        <cbc:Name>N/A</cbc:Name>
        <cbc:ElectronicMail>nbs@ncc.se</cbc:ElectronicMail>
      </cac:Contact>
    </cac:Party>
  </cac:AccountingSupplierParty>

```

### BEAST XML format:

```

Project number/accounting unit:
<InvoiceHeader>
<ReferenceToDocument>
  <ProjectNumber>1111111-22222-3333</ProjectNumber>

```

```

Receiving NCC company/organization:
<BuyerNeB>
  <TaxReference>
    <BuyersVATRegistrationNumber>SE556613492901</BuyersVATRegistrationNumber>
    <RegistrationNumber>5566134929</RegistrationNumber>
  </TaxReference>
</BuyerNeB>

```

```

Supplier's bank information:
  Invoic/InvoiceHeader/SupplierNeB/SuppliersFinancialInformation
    SupplierBankgiroNumber
    SupplierPlusGiroNumber
    SupplierIBANNumber

```

```

Supplier email-address:
<SupplierNeB>
  <SuppliersContact>
    <Name>Christian Strömberg</Name>
    <PhoneNumber>+467xxxxxx</PhoneNumber>
    <EmailAddress>anna.annasson@anna.com</EmailAddress></SuppliersContact>

```

### TEAPPS format:

```

Project number/accounting unit:
<INVOICE>
  <HEADER>
    <ORDER_REFERENCE>124211</ORDER_REFERENCE>

```

```
<INVOICE>
  <HEADER>
    <ORDER_INFORMATION ORDER_TYPE="CO">
      <ORDER_NUMBER>12345678</ORDER_NUMBER>
```

**NOTE:** If there is a NCC's order number then it shall be sent along with Project reference separated with a "/" in above ORDER\_NUMBER or ORDER\_REFERENCE fields. E.g:

```
<INVOICE>
  <HEADER>
    <ORDER_REFERENCE>124211/12345678</ORDER_REFERENCE>
```

```
<INVOICE>
  <HEADER>
    <ORDER_INFORMATION ORDER_TYPE="CO">
      <ORDER_NUMBER>124211/12345678</ORDER_NUMBER>
```

**Receiving NCC company/organization:**

```
<RECEIVER>
  <CUSTOMER_INFORMATION>
    <VAT_NUMBER>FI17655142</VAT_NUMBER>
  <ORGANIZATION_NUMBER>1765514-2</ORGANIZATION_NUMBER>
```

**Supplier's bank information:**

```
<PAYEE>
  <BANKS>
    <SWIFT_CODE>DABAFIHH</SWIFT_CODE>
    <IBAN_ACCOUNT_NUMBER>FI18183165710999993</IBAN_ACCOUNT_NUMBER>
  </BANKS>
  <DETAILS_OF_PAYMENT>
    <FI_PAYMENT_REFERENCE>13020070625</FI_PAYMENT_REFERENCE>
  </DETAILS_OF_PAYMENT>
</PAYEE>
```

**Supplier email-address**

```
<PAYEE>
  <CUSTOMER_INFORMATION>
    <CONTACT_INFORMATION>
      <CONTACT_PERSON>Pysäköintilaitos
      Niittyk</CONTACT_PERSON>
      <CONTACT_PERSON_FUNCTION>Sales
      Representative</CONTACT_PERSON_FUNCTION>
      <TELEPHONE_NUMBER>+358 10 507
      51</TELEPHONE_NUMBER>
      <E-MAIL_ADDRESS>nbs@ncc.fi</E-MAIL_ADDRESS></CONTACT_INFORMATION></CUSTOMER_INFORMATION>
```

**OIOUBL format:**

**Project number/accounting unit:**

**Debit invoice:**

```
<Invoice>
  <cac:OrderReference>
```

<cbc:ID>123456</cbc:ID><Invoice>

**Credit invoice:**

<CreditNote>

<cac:OrderReference>

<cbc:ID>123456</cbc:ID><Invoice>

**Receiving NCC company/organization:**

<cac:AccountingCustomerParty>

<cac:Party>

<cac:PartyLegalEntity>

<cbc:RegistrationName>NCC ROAD SERVICES

A/S</cbc:RegistrationName>

<cbc:CompanyID

schemeID="DK:CVR">DK40598081</cbc:CompanyID>

</cac:PartyLegalEntity>

**Supplier's bank information:**

Invoice/PaymentMeans/PayeeFinancialAccount/ID (only for debit invoices)

**Supplier email-address:**

<cac:AccountingSupplierParty>

<cac:Party>

<cac:Contact>

<cbc:ID>N/A</cbc:ID>

<cbc:Name>N/A</cbc:Name>

<cbc:ElectronicMail>nbs@ncc.se</cbc:ElectronicMail>

**Finvoice format:**

**Project number/accounting unit:**

<InvoiceDetails>

<BuyerReferenceIdentifier>value</BuyerReferenceIdentifie>

<InvoiceDetails>

<OrderIdentifier>value</OrderIdentifier>

**Receiving NCC company/organization:**

<SellerPartyDetails>

<SellerPartyIdentifier>0849307-3</SellerPartyIdentifier>

**Supplier's bank information**

<SellerInformationDetails>

<SellerAccountDetails>

<SellerAccountID

IdentificationSchemeName="IBAN">FI3515593000001070</SellerAccountID>

<SellerBic

IdentificationSchemeName="BIC">NDEAFIHH</SellerBic></SellerAccountDetails></SellerInformationDetails>

**Supplier email-address**

<SellerInformationDetails>

<SellerCommonEmailaddressIdentifier>supplier@ncc.se</SellerCommonEmailaddressIdentifier>