

NCC Site introduction



NCC

NCC is developing the introduction to our sites and launching a support tool for enhanced efficiency and safety at sites.

Purpose and aim of this document

- The purpose is to provide brief information about the changed routine and requirements that will apply to introductions at NCC's production sites
- The aim is to provide a general picture of why NCC is implementing the change and the expected outcome, as well as to set out what you as a subcontractor can do to prepare yourself.
- The target group for this information is people working in senior positions for NCC's suppliers and partners, as well as the contractors with whom they work.

Contents

- Description of the change initiative
- How will it work?
- What does it mean and how are partners affected?
- Time plan
- How can we prepare to ensure success?



A lot of introductions...



Less manual work

Digital introduction

Increased focus on quality and safety

Reduce the number of accidents through better control and interactive training

Encourage healthy competition

Minimize risk exposure

Goal

Enabling a safer and more efficient process for introducing new team members to our production sites

Why?

Simplifying the mandatory steps that everyone needs to complete before they come to a site

How?

New common introduction process and certificate information digitally available

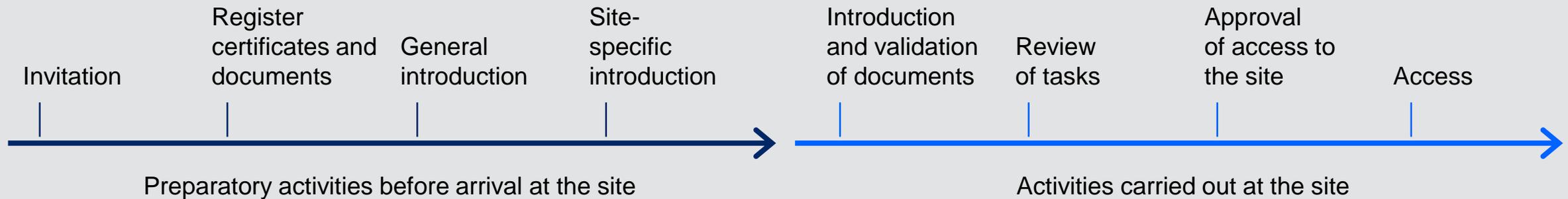
Who?

NCC employees, subcontractors and their partners on site

Expected benefits

- Possibility to make the introduction in an effective and easy way
- Improved quality and safety, with a focus on safer sites and increased productivity

New worksite introduction process



Common Nordic process

Consistent, common digital introduction process for all sites

Control of certificates, introductions and encouraging healthy competition.

Will apply to all different types of worksites

Industrial sites



Mobile sites



Project sites



Worksite introduction

Current procedure

— At the site



A lot of repetition

General and specific information each introduction

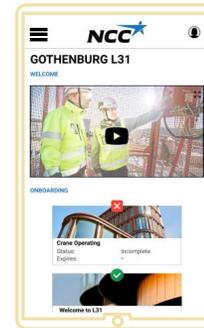
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Manual paperwork

Reading & signing of form

New procedure—**NCC Site Introduction**

— Before arrival

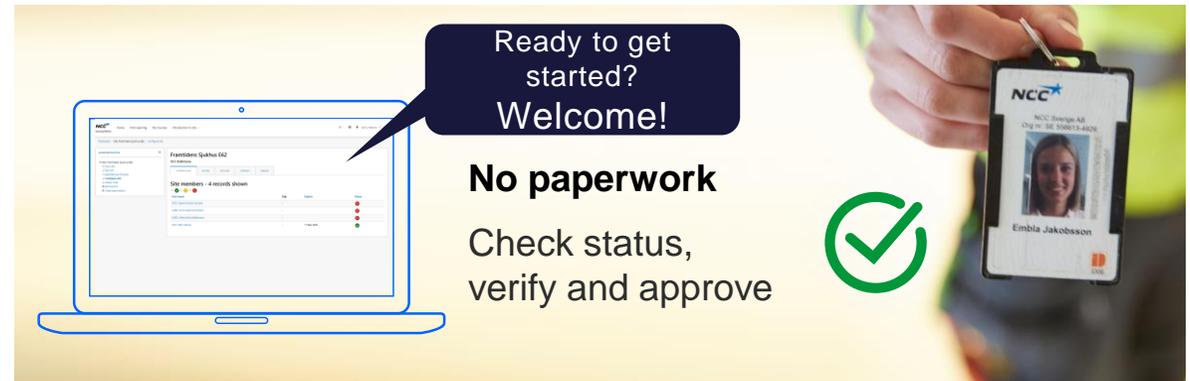


Individual, flexible, interactive introduction

General information once a year

Specific for each worksite

— At the site



Ready to get started?
Welcome!

No paperwork

Check status,
verify and approve



How will
it work?

The NCC Site Introduction

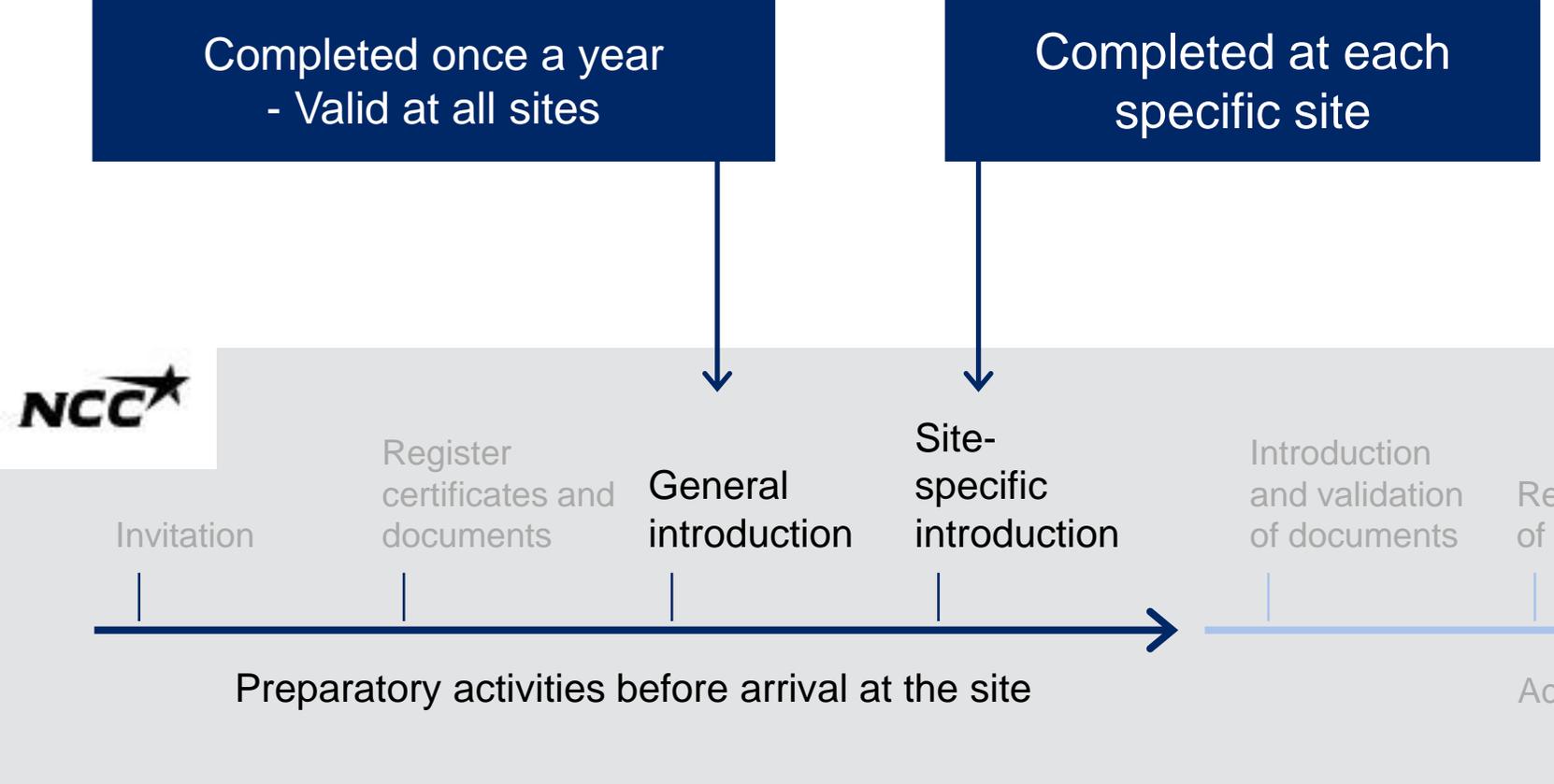
An extension of the industry-wide training course

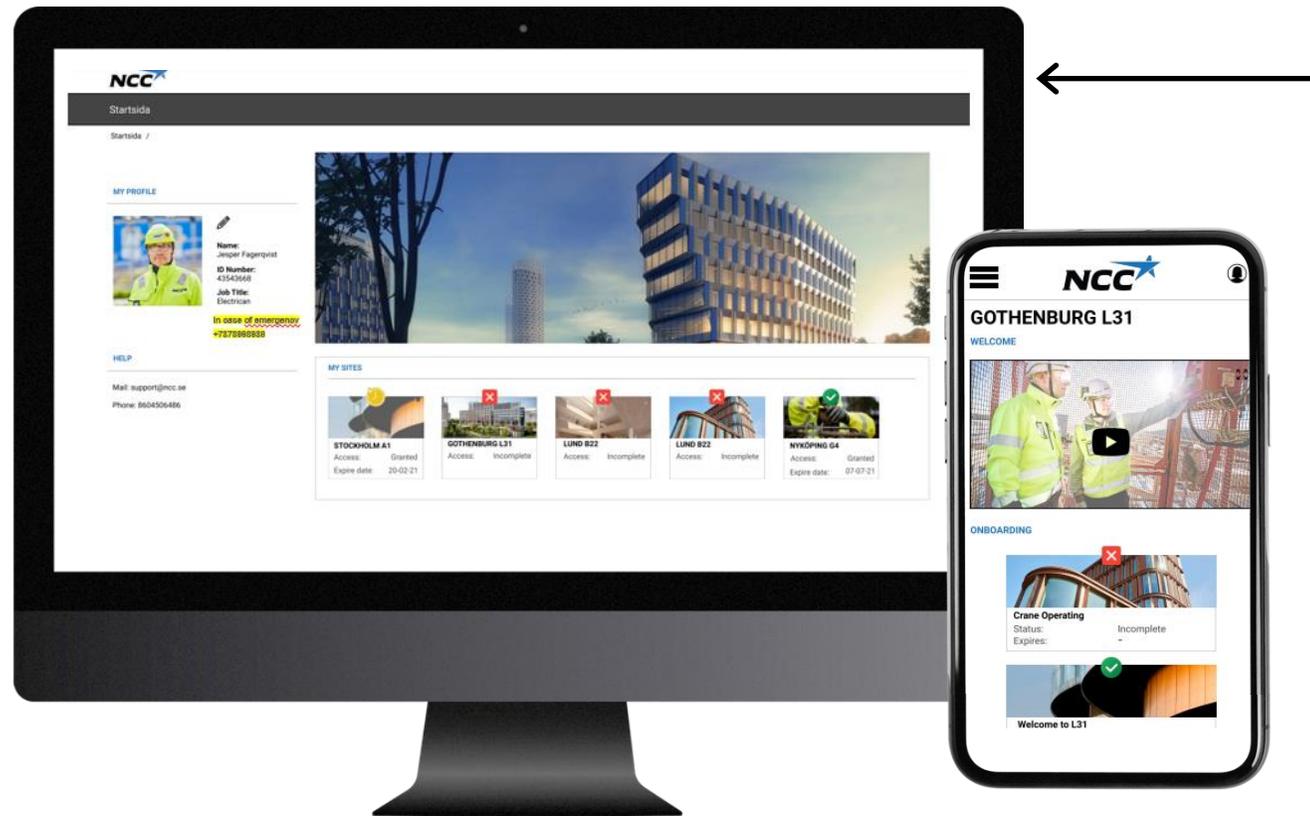
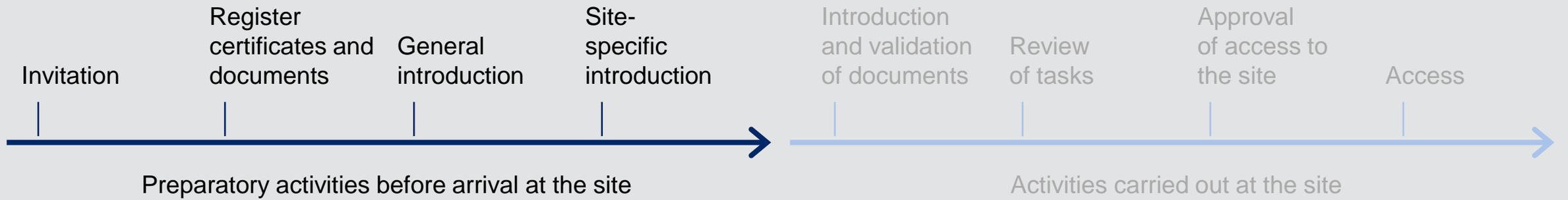
Completed every 5 years
- Valid at all sites



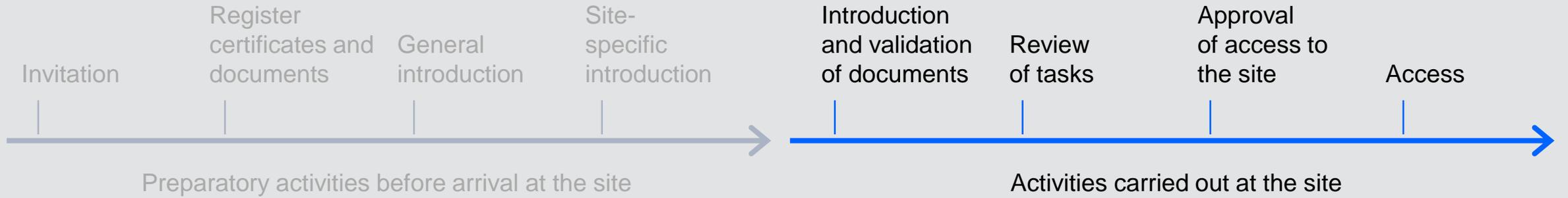
General industry training course

Safe Construction Training
Onlineutbildningen är gratis och öppen för alla!

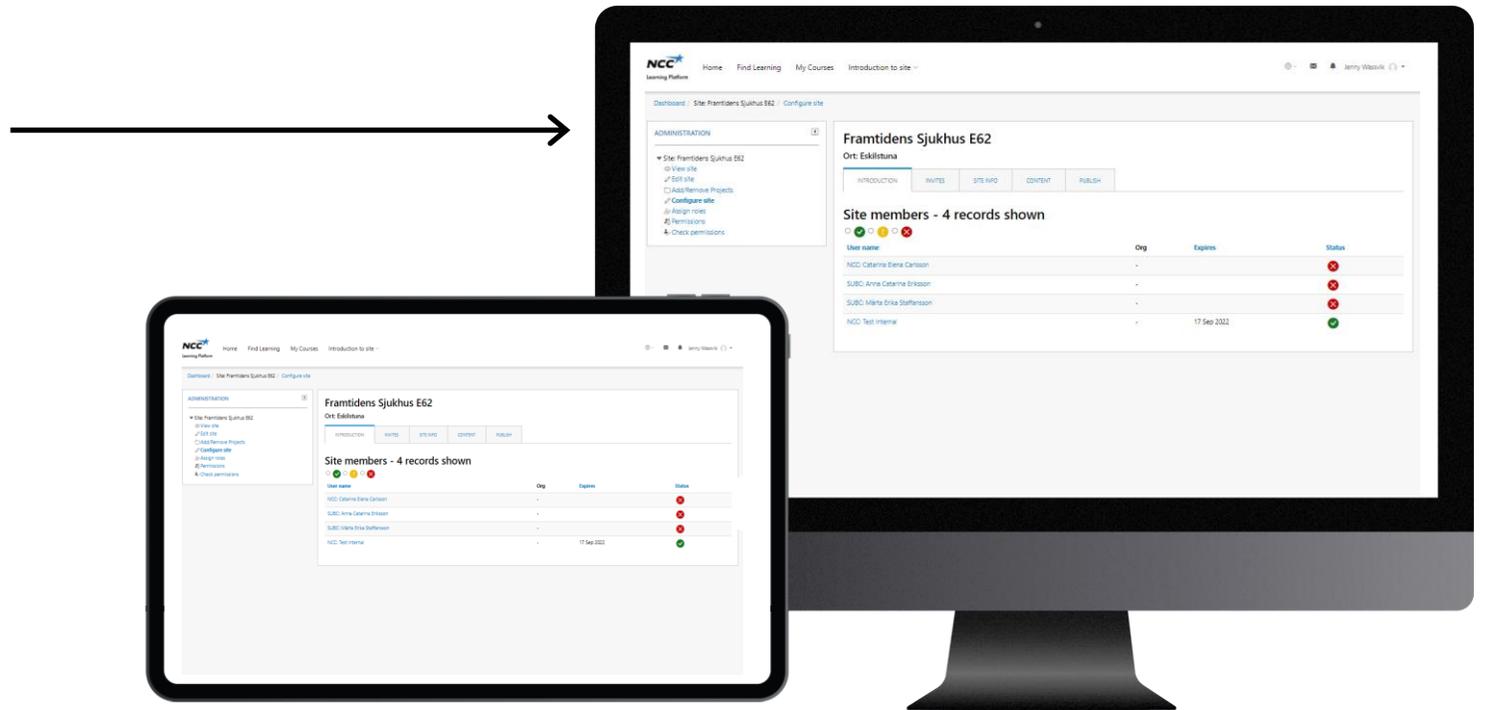




Invited team members complete the introduction and can track their own training certificates



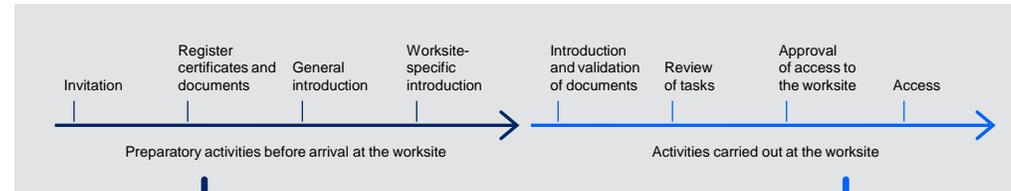
Site management verifies information and welcomes on site



What does the
change mean?

The new process means

Every person active at NCC sites

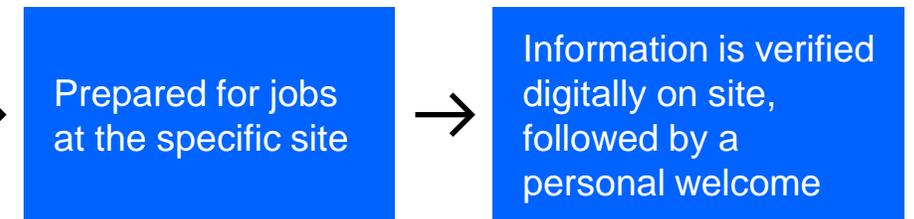


Before arrival



Subcontractor forwards link to the people who need it

At the worksite



PLEASE NOTE

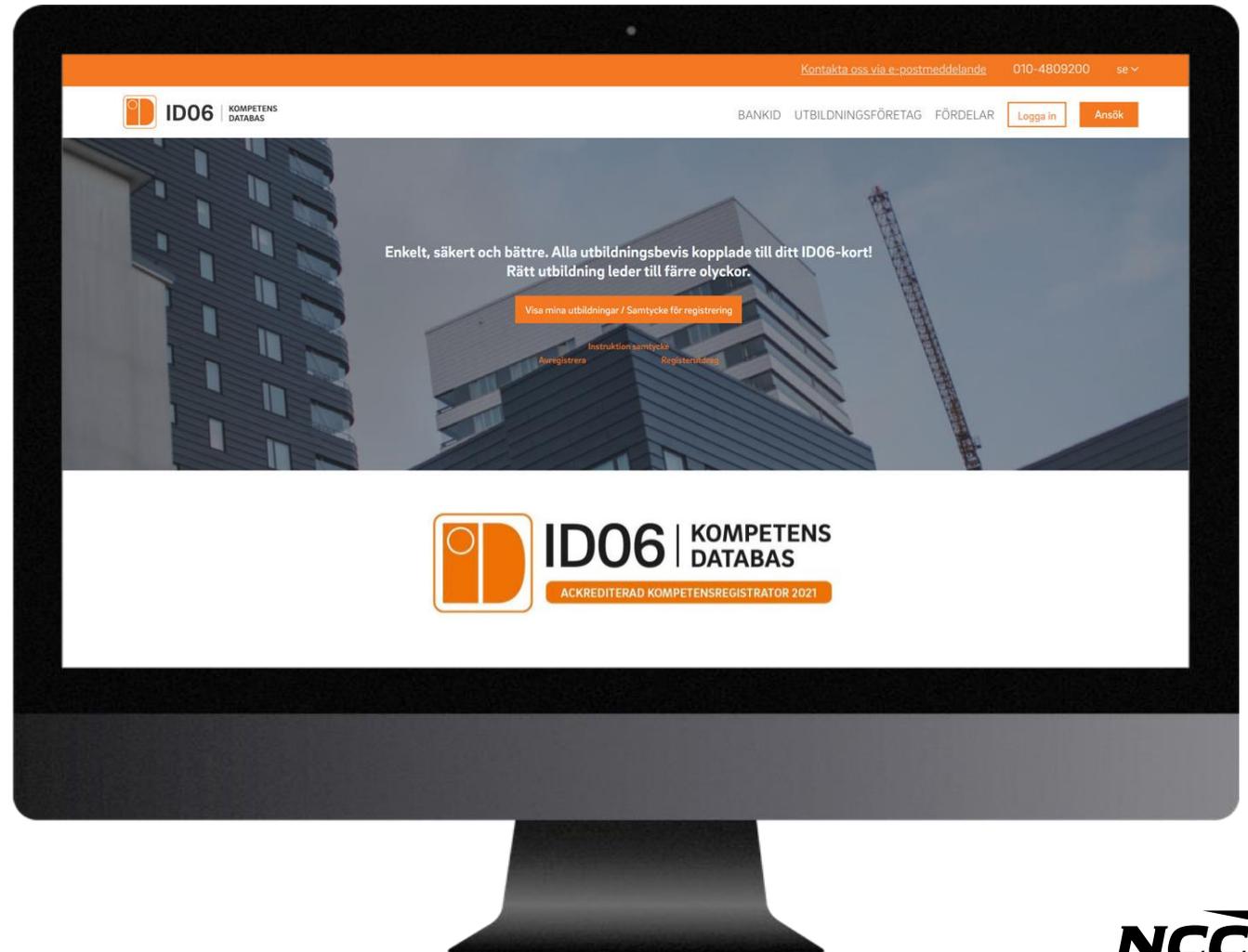
Consent to store information needs to be given. More information on next page

Consent for registration

In order for your training courses to be registered on ID06, you need to give your consent

1. Go to www.id06kompetensdatabas.se
2. Click “Show my courses/
Consent for registration”
3. Log in with Mobile BankID
4. Under the “Central Consent” tab—select
“Allow”

Feel free to watch [the ID06 instructional video](#)
if you need extra guidance

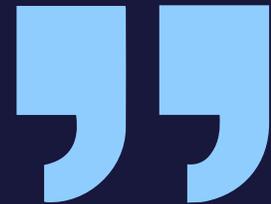




Lars-Gunnar
Larsson

Head of Health and
Safety

NCC Group



At NCC, we have a Vision Zero goal for accidents at our sites, and we make continuous efforts to improve and streamline our processes.

I am convinced that the NCC Site Introduction project will lead to a better introduction to our sites, and this constitutes an important part of our safety, quality and work environment management. We are improving our introduction material for everyone, including subcontractors, to ensure we always convey what is important and help to enhance safety at our sites.

We get a consistent Nordic digital process that makes it easier and more efficient, which frees up valuable time for site managers to focus on solving site-specific issues instead.

When will the change happen?

Sweden

Gradual rollout at different sites

- The new procedure will come into force in June 2022, with a gradual rollout in newly started projects and at other sites.
- You will find more information at [ncc.se/för leverantörer](https://ncc.se/för-leverantörer) and/or [ncc.com/for suppliers](https://ncc.com/for-suppliers). Moreover, you will receive detailed information from NCC's operations management when it is time for each site to switch to the new routine.

How can we prepare?

Initial activities for your organization

- Inform your employees and partners working for NCC about the change and its benefits.
- Ensure that all staff and all your partners have completed Safe Construction Training from Byggbranschens Utbildningscenter
- Emphasize the importance of the individual giving consent to the storage of training courses and certificates in the ID06 Competence Database
- Ensure that NCC's requirements for stored certificates on the ID06 Competence Database can be met
- Stay updated on NCC's general plan for changing its site introduction routine
- You will find more information on [ncc.se/för leverantörer](https://ncc.se/för-leverantörer) and/or [ncc.com/for suppliers](https://ncc.com/for-suppliers).

Convenient link to ID06

- Relevant training courses and certificates, such as health and safety training courses, hot work, training for road workers, etc. will be stored so that they are accessible digitally in the ID06 Competence Database—and linked to your access card.
- Assumes individual consent has been given—[read more about how to do this here.](#)



